

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
OF THE AUGUSTA SCHOOL DISTRICT
August 19, 2014**

The Augusta Board of Education met in regular session at 6:00 PM on Tuesday, August 19, 2014, in the Augusta High School Library. Debbie Briscoe, President, opened and presided over the meeting. Members present were Janice Collier, Leslie Collins, Willie Powell, Terry Shadwick and Robert Tripp. Member Susan Bengel was absent. Dr. Ray Nassar, Superintendent, was also present.

Michael Manning gave the prayer.

On a motion by Terry Shadwick and a second by Robert Tripp the board approved the minutes of the July 15, 2014, regular meeting as presented without reading.

Debbie Briscoe welcomed the visitors.

Bryon Hurford, ACPEA Representative, stated he had nothing to report.

Bryon Hurford, PPC Representative, stated the committee had been working on the student handbooks.

City of Augusta Mayor Rocky Tidwell addressed the board. He discussed the carp factory that is in the works to come to Augusta. He noted the need for a good employee pool. He also discussed the FFA program. He stated that the City is willing to help the school however there is a need.

Terry Shadwick noted his concern that the community is of the opinion that the administration is trying to do away with the FFA program. That is not the case. The administration is 100% behind all the programs in the school. It is just a fact that the High School is in academic distress and there will have to be a priority placed on correcting that situation.

Michael John Gray, FFA Advisory Council, addressed the board. He presented a list of dates for trips for the board to approve. There was no action taken.

Joseph Brown, AE and AHS Principal, noted that the first 2 days of school had gone great. He invited the board to a community event sponsored by the Bank of Augusta to be held on Thursday, August 21, to kick off the football season. They will be providing hot dogs, hamburger, drinks, etc.

There was discussion concerning the uniform policy. The board asked that it be amended to add emblems to the shirts. Mr. Brown will develop a policy and present at the September meeting.

Michael Manning, Director of Student Services, noted school has started great. There is a great leadership team in place for this year.

Dr. Nassar presented the financial information to the board.

On a motion by Terry Shadwick and a second by Leslie Collins the board ratified payment of the bills.

Dr. Nassar discussed academic distress at the High School. He noted the teachers will be under a more intense evaluation process in order to help them be better teachers. He presented test scores for the past 3 years.

Dr. Nassar discussed the utilities at Cotton Plant for the last month. He noted there has been an interest in the buildings there.

On a motion by Terry Shadwick and a second by Robert Tripp the board approved advertising the property for sale. The vote was 5-1 in favor.

On a motion by Terry Shadwick and a second by Leslie Collins the board approved turning off all the utilities at Cotton Plant after the event scheduled for August 29, 2014. The vote was 5-1 in favor.

On a motion by Terry Shadwick and a second by Leslie Collins the board approved the catastrophic insurance as presented by Dr. Nassar.

Dr. Nassar discussed school board training dates, November 17 and December 15, at the Mills Coop in Beebe, 5:30 – 8:30 PM.

Dr. Nassar presented a Facility Usage Agreement to be used for all persons wanting to rent any school property.

On a motion by Terry Shadwick and a second by Willie Powell the board approved the Facility Usage Agreement as presented.

Dr. Nassar noted the first football game would be Thursday, August 26, 2014, at Riverview.

Dr. Nassar advised the board concerning a lawsuit that has been filed against the District.

Dr. Nassar presented a request to use the High School cafeteria on Saturday, August 30, 2014, by the Neal family for a birthday celebration. He noted that he did not recommend this be approved. Terry Shadwick made a motion to accept Dr. Nassar's recommendation concerning this matter. There was a second by Leslie Collins. The vote was 2 for and 4 against. The Neal family will be able to use the building per the new facility usage agreement.

On a motion by Leslie Collins and a second by Willie Powell the board approved the certified and classified personnel policies. There were no changes to the policies.

On a motion by Terry Shadwick and a second by Robert Tripp the board approved hiring April Scholten, PK Aide, with the understanding that she pass the parapro test as required by law; Tara Morris, Aide, with the understanding that she pass the parapro test as required by law; and Lori Scanlon, AE Special Education Teacher.

Terry Shadwick asked about an address for the new superintendent's office. This must be assigned by 911. He asked about getting the LCC cleaned out, the fan in the welding area of the Ag Shop, and the general upkeep of all the buildings.

Dr. Nassar stated he would like to have an auction at the LCC. He stated we could use the bond money for the upkeep, change out the lighting and make other improvements.

On a motion by Terry Shadwick and a second by Robert Tripp the board approved the auction and gave permission to use bonds for upkeep of the buildings. The vote was 5-1 in favor.

Terry Shadwick asked about the dates presented by the FFA Advisory Council. Dr. Nassar noted that it is against board policy for trips, other than out of state trips, to be approved by the board. Michael John Gray noted that the FFA is not considered an extracurricular activity it is inter-curricular. This was tabled until the next regular meeting.

Dr. Nassar presented bids for the heating and air and the electrical for the new superintendent's office.

On a motion by Terry Shadwick and a second by Willie Powell the board approved the bid as presented by Air Tech.

On a motion by Willie Powell and a second by Janice Collier the board approved the bid by Carlton-Webb Electric.

The board was adjourned.

Board President

ATTEST: _____
Superintendent

Board Secretary

DWIGHT JONES AGENCY

P O Box 529

NASHVILLE, AR 71852

PHONE: (870) 845-1751 OR (800) 524-7884

FAX: (870) 845-2883

July 29, 2014

Augusta School District
Attn: Norman Nassar
320 Sycamore Street
Augusta, AR 72006

RE: 2014-2015 All School Catastrophic Accident Insurance

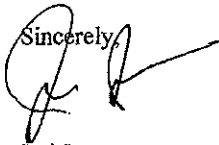
Dear Mr. Nassar:

The Dwight Jones Agency proposal for Augusta School District's catastrophic accident insurance is enclosed. We propose to provide Class I coverage for every student in your district for the premium shown. The Arkansas Activities Association purchases catastrophic accident insurance for junior high and senior high athletes (this is why the attached form is marked "Excludes Football"). Our proposal provides catastrophic insurance for all enrolled students of your district for school sponsored and school supervised activities not covered by the AAA plan. This is a catastrophic plan and it pays only after expenses exceed \$25,000. As too many districts learn the hard way, long-term, serious injuries do not only happen in athletics.

Many districts purchase medical accident insurance covering all students, but those plans are normally limited to expenses incurred within one year of any injury and are limited to \$25,000 in medical expenses. When a catastrophic injury occurs, expenses continue well beyond one year, with medical expenses often reaching millions of dollars. Our proposal would provide coverage for those accidents requiring ongoing care and treatment for up to ten years, paying medical expenses up to \$5,000,000.00. Additionally, as the proposal indicates, cash disability benefits of \$500,000.00 are included.

To purchase this coverage, just sign the enclosed Addendum and return it to us with the indicated premium. We are pleased to provide this benefit for your students and we appreciate your consideration of our proposal. Please call us toll-free at 800-524-7884 with any questions.

Sincerely,



Jeri Jones

Enclosure

10-A



Name of Policyholder: Augusta School District
Address: 320 Sycamore Street City, ST, Zip: Augusta, AR 72006
Estimated Total Enrollment: 438 Grades Included: Pre-K thru 12

CLASSIFICATION OF ELIGIBLE PERSONS: Excluding Football

- Class I: All Enrolled students of the Policyholder,
- Class II: All interscholastic athletes, including interscholastic football (if selected above) and cheerleaders and participants of non-sport extracurricular activities of the Policyholder,
- Class III: All interscholastic athletes, including interscholastic football (if selected above), band members, cheerleaders, majorettes, participant of intramural sports, gym classes and non-sport extracurricular activities of the Policyholder.

BENEFITS:

Accident Medical Expense Benefit
 Maximum Benefit Amount (per participant)..... \$5,000,000
 Maximum Benefit Period - 10 Years...Deductible \$25,000. Two year incurral period.
 Catastrophic Cash Benefit..... \$500,000

PREMIUM COMPUTATION:

Accident Medical Expense Benefit.....
 Catastrophic Cash Benefit.....
 Total Premium..... \$ 657.00
 Effective Date: 8/01/2014 Termination Date: 8/01/2015

Authorized School Official's Signature Ray Nassar Print Name RAY NASSAR
 Title Superintendent Telephone: 870-347-6741 Date of Request: 8/6/14
 Agent Signature: _____ Print Name : Jeri Jones

Agency Name: Dwight Jones Agency
 Tax ID # 71-0304880
 P O Box 529
 Nashville, AR 71852
 Email: djagency@sbcglobal.net
 Phone: 800-524-7884 or 870-845-1751

Underwritten by:
AXIS Insurance Company

100-1

**Augusta School District Facilities Use
GENERAL CONDITIONS, REGULATIONS & FEES**

1. The group or organization which sponsors a meeting must complete a written request application which in addition to providing details of the requested use of the building, is to also satisfy the Superintendent of Schools that they are responsible persons and officially represent responsible organization, and that their activity is lawful.
2. The sponsoring group/organization must agree in writing: (a) to reimburse the school district for any and all damages to school equipment or buildings that may occur in connection with the meeting, (b) to be responsible for the orderly conduct of all persons, including children of school age, when they are in or about the building during the time said body has rented the facility, (c) to pay the appropriate charges as indicated on the fee schedule including a refundable deposit.
3. A school employee will be required to be on duty during the hours the facility is rented, and the USER will be responsible to pay supervisory fees.
4. USER is responsible for clean-up. If facility is left unclean, the District will deduct cost for cleaning from deposit. If additional funds are needed, the USER will be billed the additional cost.
5. All sales of merchandise, advertising, printed matter and other materials are prohibited on school property unless permission of the superintendent or his designee has been granted in advance.
6. No meeting will be approved in school buildings for the purpose of advancing any doctrine or theory subversive to the Constitution or Laws of Arkansas or the United States of America. Meetings for partisan political activities or for the entertainment that may be detrimental or destructive to the building fixtures and furniture will not be allowed. Buildings should generally be used only for the purposes for which they were designed.
7. The use of school buildings by area churches may be permitted when school is not in session upon superintendent recommendation and school board approval.
8. Use or possession of alcoholic beverages or controlled substances is prohibited on any school property or in any school building owned and operated by the Board of Education.
9. Priority use of school facilities will be as follows: (a) public school district, (b) resident groups/organizations or the district, (c) non-resident groups/organizations.
10. Group/organizations shall use only those areas of the building for which they have contracted.

10e-2

PROCEDURE FOR SECURING AND USING THE SCHOOL FACILITY

1. Applicants must complete a specified application no less than ten (10) days prior to date for which the facility is desired. The principal will then review the application and recommend its approval or rejection to the superintendent.
2. Refer to Fees & Deposits for breakdown of rental and supervisory fees the USER is responsible to pay in advance.
3. If application is approved, pay deposit within 5 days of approval. Payment of rental and supervisory charges must also be made in advance. Checks should be payable to the Augusta School District, and paid at the Augusta School District Central Office.
4. After facility has been used and principal of said facility has verified to the superintendent no damage has been incurred, the building is appropriately cleaned, rental payment has been received (if applicable), and supervisory fees have been paid, the applicant's deposit will be returned.

100-3

Group Type	Rent	Supervision	Custodial
GROUP 1 – School activities: play, ballgames, faculty meetings, staff development, etc.	None	N/A	Paid by the District
GROUP 2 – School groups or activities sponsored by school groups: dances, talent shows, etc.	None	N/A	Paid by the District
GROUP 3 – Non-profit groups; service clubs; civic clubs; charitable organizations; 4-H; Scouts; class reunions, etc.	None	USER Pays See Fee & Deposits	Responsibility of the USER
GROUP 4 – Private Use: pageants, churches, family reunions, political rallies, individual groups, fundraisers, candidates, political party activities, businesses, any group or individual not included in groups 1-3	Yes See Fees & Deposits	USER Pays See Fee & Deposits	Responsibility of the USER

1. Any time school facilities are used, a school employee must be present during the entire time the facility is in use. The building principal or custodial supervisor has complete discretion in determining the need for custodial services.
2. A school cafeteria employee must be present anytime the kitchen is being used. The Director of Food Service will determine the number of employees needed to cook and serve for banquets. For a quote for food service fees, contact Mrs. Carla Williams, Food Service Director at 870-919-6877.
3. The district may insist that security personnel be employed. If required, security fees will be set by the individual or agency that is providing security. Approved security personnel: local police officers, Sheriff Deputy, etc. Cost of security personnel will be the sole responsibility of the renter.
4. Rental fees must be paid in advance to the building principal of the building being used. **Do not mail.** A 24 hour cancellation notice is required for refund of rental fees.
5. USER is responsible for clean-up. If facility is left unclean, the District will deduct cost for cleaning from deposit. If additional funds are needed, the USER will be billed the additional cost.
6. Liability insurance is the responsibility of the USER.
7. The Augusta School District reserves the right to cancel this agreement if an unscheduled school activity must be conducted.

8. STATE LAW PROHIBITS SMOKING ON SCHOOL PROPERTY

9. NO ALCOHOLIC BEVERAGES WILL BE ALLOWED ON THE PREMISES.

100-4

**Augusta School District Facility Use
FEES & DEPOSITS**

DEPOSIT (refundable if all conditions are met) DUE NOW \$100.00

RENTAL FEE SCHEDULE (applicable for Group 4)

Elementary School Cafeteria	\$200.00	DUE NOW _____
High School Cafeteria	\$200.00	DUE NOW _____
Old High School Gym	\$200.00	DUE NOW _____

SUPERVISOR'S FEE: (applicable for Group 3 & 4)

\$25.00 per hour week nights / \$30 per hour weekend/holidays

Estimated Fee Calculation:

Event day: ___ weekday \$25 or ___ weekend \$30

Estimated # of supervisory hours _____

Estimated Supervisory Fee: ___ hrs X ___ /hr DUE NOW _____

ADDITIONAL FEES:

DUE NOW _____

TOTAL ESTIMATE OF FEES: _____

USER is responsible for clean-up. If facility is left unclean, the District will deduct cost for cleaning from deposit. If additional funds are needed, the USER will be billed the additional cost.

Note: Building & District approval is not a guarantee of availability of all services. Those will be arranged as soon as possible following approval. If any problems arise, the person making the request will be notified.

Approval for use of the facilities is contingent upon authorized personnel being available for the event.

100-5

Augusta School District
FACILITY USE AGREEMENT

This agreement is made between _____
(referred to as "USER") and Lonoke Public School District, concerning the use of the
following District facility:

Building / Facility to be used: _____

Date of Event _____ Estimated Hours of Use: _____

Brief Description of Use: _____

Event Start _____ Event End _____ Set-up Start _____ Breakdown _____

Set up Requirements: Please circle all that apply; there may be additional fees for certain requests:

Audio Visual (add'l fees may be required)

Cafeterias - table & chairs

Lights/Sound/ PA System

Food Services – kitchen not
available unless this is requested.
(Add'll fees may apply)

USER Contact Name: _____ Phone Number: (day) _____

E-mail Address (required) _____ Phone Number:(evenings) _____

Mailing Address : _____

The "USER" agrees to comply with the following terms and conditions:

1. The USER will pay deposit and fees as listed on Fees & Deposits page as daily rate for the use of the facilities. The deposit will be returned to the USER if the facilities are clean and there are no damages to the facilities or equipment and after the USER has paid all applicable supervisory fees and any other applicable fees.
2. The USER will reimburse Augusta for any and all damages caused to the facilities and/or the equipment therein.
3. The USER assumes all responsibility and liability for the requested use and agrees to defend, indemnify and hold Augusta harmless from any and all loss, damage or injury to any person or property arising from use of the facilities.
4. The USER will be solely responsible to provide adequate supervision of the activities conducted in ASD facilities. If the District has requested the USER to have security personnel available, the cost of security personnel will be the sole responsibility of the USER.
5. The USER will comply with all applicable state laws and ASD policies.

100-6

USER Assurance: I, _____, agree to be financially responsible or the facility while in use for the above described event.

USER Signature & Date

ASD Representative Signature & Date

Note: Building approval is not a guarantee of availability of all services. Those will be arranged as soon as possible following approval. If any problems arise, the person making the request will be notified. Approval for use of the facilities is contingent upon authorized personnel being available for the event.

McCray

Bid Memo

JOB #

JOB Augusta Superintendent's office
ADDRESS
FIRM
ADDRESS AV-Tech Heating and AV 870-347-7111
TYPE OF WORK Hvac # 1066602

BID #
DATE 7-15-14
PREPARED BY
APPROVED BY
PHONE

WORK INCLUDED	AMOUNT OF BID
2 3 Ton A/C units	
2 3 Ton Air Handlers	
2 10kw heat strips	
2 35ft linesets	
2 Heat/cool t-stat	
Supply ducts, Return and Fresh Air materials labor	
Total \$9,300 ⁰⁰	
TOTAL BID	

EXCLUSIONS AND QUALIFICATIONS

ACKNOWLEDGMENT OF ADDENDA	TAX	
DELIVERY	EXCLUDED	
	INCLUDED	
RECEIVED BY		

Carlton - Webb Electric Inc.

PO Box 931 Searcy, AR 72145
#501-230-0251 Fax # 501-268-9870

Proposal

Date: 8-15-14

Customer: Augusta School District
Location: Augusta, AR

Project: Attn: Ray Nassar

This is a proposal for the electrical project as described below.
Furnish all competent management and skilled labor, material, equipment,
Permit, and inspections to complete the following.

SCOPE OF WORK

- Install (1) 200A. Meter Main Combo unit and all grounding per code.
- Install (1) 200A. Panel and all branch circuit breakers. Inside building.
- Install (42) 120V. 20A. Duplex outlets. Location by owner.
- Install (48) 2x4 Lay in fixtures with lamps and (20) switches.
- Install (3) Exterior wall packs photo eye controlled.
- Install (4) Emergency exit combo units.
- Install (2) Vent fans in restroom areas.
- Install (all) disconnects for HVAC and Water heater.
- Install (6) Data conduits. Location by owner.
- Terminate and test system.

Total Proposal (Sixteen thousand six hundred and thirty five dollars) \$16,635.00

Thank you for the opportunity,
Bobby Webb

Carlton webb electric@hotmail.com

Contractor License #0195180314

Acceptance Company name _____	Date: _____	Print
Name _____	Title _____	