

AR
Augusta High School
1011 N. Main Street
Augusta AR 72006
870-347-2515

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

District
August School District

School Improvement Status
Priority

Grade Levels
7-12

Parent Involvement Coordinator
Angela Sanders

Are you Title I Schoolwide?
 Yes
 No
 N/A

Percent of free and reduced lunch
100%

Parent Involvement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Sheri

Last Name
Smith

Position
Counselor

Enter committee members

First Name
Heather

Last Name
Hate

Position
Literacy Coach

Enter committee members

First Name
Richard

Last Name
Greer

Position
Math Coach/Assistant Principal

Enter committee members

First Name

Lisa

Last Name

Martin

Position

Principal

Enter committee members

First Name

Keenan

Last Name

Kellett

Position

English Teacher

Enter committee members

First Name

Victor

Last Name

White

Position

School Liason

Enter committee members

First Name

Leslie

Last Name

Collins

Position

Parent

Enter committee members

First Name

Dawn

Last Name

Polk

Position

Parent

Enter committee members

First Name

Debi

Last Name

Moore

Position

School Nurse

Enter committee members

First Name

Maria

Last Name

Hinojosa

Position

Parent

1. List various communication strategies used in your school to provide additional information to parents and to

increase parental involvement in supporting classroom instruction.

- Home Access Center (grades, teacher/parent communication, etc.)
- District Facebook page
- School Reach - phone call to parents to let them know about upcoming events such as parent/teacher conferences
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- August 11th - Open House - 5:30-7:30pm
- October 20th - Parent/Teacher Conferences - Report Cards go out.
- Annual Title I meeting - Date TBA
- March 16th - Parent/Teacher Conferences - Report Cards go out.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
- The school will offer parents a special workshop each year to provide an explanation of the statewide assessment system, standards, and other accountability measures.
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Parent education workshops
 - Orientation presentations
 - Open House
 - Choir/band concerts

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

AHS teachers are responsible for reaching out to parents of students in their classrooms to volunteer for events, such as cooking for a pre-game meal for the football team or coming to speak to their classroom about a particular topic, etc. The required parent training will take place during our annual Title I parent meeting.

AHS will provide opportunities for parents and community members to support the instructional program through such programs as Reading Buddies, tutoring, and special friends.

- STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.
- STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

4. How will your school work with parents to create a School-Parent-Compact?

AHS parents will be invited to meet with school faculty members in order to create a school-parent-compact. Group will work together to discuss and create compact.

AHS school staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Parents will be invited by school members to discuss the development, implementation, and evaluation of the school improvement plan, and the Annual Title I meeting which will engage them in the decision-making processes regarding the school's Title I, Part A program.

- AHS will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- AHS will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.
- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Head Start Program, Reading First Program, Early Reading First Program, Even Start Program, Parents as Teachers Program and, Home Instruction Programs for Preschool Youngsters, and state-run pre school programs.

6. How will your school provide resources for parents?

Resources will be provided to parents by teachers, counselor, and administrators during parent/teacher conferences that will help students at home, such as free materials and books.

- Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents. The AHS parent center is located in the library on campus and will be open by the parent facilitator at times convenient for parents.
- STATE REQUIREMENT - The school will distributed Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).
- STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- Create a parent center.
- STATE REQUIREMENT – Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

AHS parents will be surveyed about parental involvement efforts that are being provided by the district.

AHS will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

AHS parent interest surveys will be used to coordinate parents to the appropriate placements for volunteer work during the school year based upon interests expressed by the parents.

- AHS will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- AHS will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.
- AHS will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.
- STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- AHS will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.
- AHS will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. This meeting will be planned by the AHS leadership team.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

**After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.*